



## *La Petite Ecole Française*

*73 Saint Charles Square*

*London W10 6EJ*

*Tel: 0208 960 1278*

*E-mail: LaPetiteEcoleFrancaise@gmail.com*

*Directrice de l'école: Marjorie Lacassagne*

*Directrice Administrative: Amandine Codorniou*

### **ADMISSION POLICY**

La Petite Ecole Française is registered for 140 children. Children are admitted to the school in September and must be between 2 years 9 months and 11 years old, depending on the class they are joining. Children attend school from 9am to 3.30 pm during the week, except for Wednesday which is a half day (9am to 12.20pm).

#### **The criteria for admission to the school is as follows:**

- Availability of spaces taking into account the staff/child ratios, the age of the child and the registration requirements.
- When the application is received (extra weight is given to those who have been on the waiting list longest, to the children who are siblings of present or past pupils and we try to balance the numbers of boys and girls in the class).
- The school's ability to provide the facilities for the welfare of the child.

We never have discriminated and have no intention in the future of discriminating against any child on the grounds of sex, race, disability, religion, colour or creed.

Prospective parents wishing to apply for a place are asked to fill out an application form and to submit it together with the application fee as detailed on the school's website. Interested parents are invited by the Directrice Administrative to visit the school and be introduced to the ethics, aims and curriculum of the school. The Directrice Administrative will be happy to answer any queries.

An email will be sent to parent to let them know if their child has either been offered a place or placed on the waiting list. If a place is offered to a child and is accepted, the parent will be asked to pay an inscription fee, a deposit, to sign the school's terms and conditions, the school's rules (règlement interieur) and the "charte" (agreement) of homologues (accredited) French schools in London

The Petite Ecole Française is an official French school which follows the French national education curriculum. Therefore, it is inspected annually by the French National Education Authority, in agreement with the AEFÉ ( Agence pour l'Enseignement du Français à l'Étranger) as well as Ofsted.

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Reviewed: AC/ML 10/11/2020